



केन्द्रीय विद्यालय संगठन / KENDRIYA VIDYALAYA SANGATHAN

(Min. of Education, Govt. of India)

18-संस्थान क्षेत्र / 18-Institutional Area

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F. No.11.EDP00LA/1/2018-Academic

Dated 09.06.2021

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

**Subject: Online Admission Process session 2021-2022**

**(1) Time Slot for conduct of RTE and other categories lotteries**

**(2) Uploading of select/waitlist candidates list on Vidyalaya Website**

Madam/Sir,

As you are aware that Online Registration Process for Class I session 2021-2022 concluded on 19.04.2021 up to 07:00 pm. After closure of Registration process on 19.04.2021, the RTE and other categories lottery which was scheduled for 23.04.2021 was postponed due to unprecedented rise in COVID-19 cases in the country. Now the Admission process is resumed and the revised schedule has been notified. The new date for draw of lots for Class I admission is now **23.06.2021 (Wednesday)** for generation of select lists and waitlist as per no. of sections/seats available/updated on OLA Portal. The RTE and other lotteries for Online Admission (2021-2022) as per the sequence mentioned at **Part C - Point 4 (Method of Admission in Class- I)** in the Admission Guideline is to be conducted on **23.06.2021** within the given timeslots. These time slots are known to parents as it has been sent in message on submission of applications.

(i) The KVs should click on the RTE "Conduct Lottery" button first in the time slot assigned to them in the presence of members of the Admission Committee as per KVS Admission Guidelines 2021-2022.

(ii) The button once clicked will be disabled, so that the lottery can be conducted only once. The lottery button cannot be clicked after the assigned time slot for a school, unless authorized by KVS HQ (in such a situation KVS(HQ) should be informed with reason, so that lottery slot can be re-enabled for that school). The mail should be sent from Regional Office of the concerned KV to [kvsolahelpdesk@gmail.com](mailto:kvsolahelpdesk@gmail.com)

(iii) Lotteries for other categories besides RTE (like DA, Priority Categories(I-VI), SC/ST/OBC Category, SGC etc.) can be done at any time after RTE Lottery in the sequence only mentioned in the KVS Admission Guidelines at **Part C - Point 4 (Method of Admission in Class- I)** but can be done only once. In each case, once the "Conduct Lottery" button is clicked, it will disappear and the final status of the lottery will be displayed.

Lottery Time- Slots (23.06.2021)	Region Name
08:30 am - 09:30 am	Dehradun, Jaipur, Mumbai, Raipur
09:30 am - 10:30 am	Delhi, Hyderabad, Silchar, Varanasi
10:30 am - 11:30 am	Ahmedabad, Bengaluru, Bhopal, Tinsukia
11:30 am - 12:30 pm	Agra, Bhubaneswar, Kolkata, Ranchi
12:30 pm - 01:30 pm	Chandigarh, Ernakulam, Gurugram, Guwahati
02:00 pm - 03:00 pm	Chennai, Jabalpur, Jammu, Lucknow, Patna

**Kindly adhere to the time slots strictly for conduct of lottery.**



- (v) The video tutorials to conduct lottery and Admission through portal are placed on KV Dashboard portal. The Principals must go through these video tutorials before conduct of lotteries on 23.06.2021
- (vi) Regarding Sponsoring Agency Quota (SAQ) following may be noted:
- All applicants to be recommended by Chairman, VMC under Sponsoring Agency Quota (SAQ) for Class I (05 seats per section) as per Part B Para 1 (xvi- A) of Admission Guidelines are to be registered on Online Admission Portal.
  - These candidates must be admitted before counting of shortfall for social categories SC/ST/OBC-NCL reservations.
  - After admitting SAQ candidates, required shortfall of social category reservation is to be checked by clicking on **Socio-economic/Differently-abled Admissions Overview on OLA portal** and to be admitted from respective **SC/ST/OBC-NCL lottery list to fill the reservation quota**. After that if seats are available to fill the sanction strength, admission may be given as per Admission Guidelines.
- (vii) After lottery and verification of documents, Admissions in portal can be given in any sequence. The shortfall can be calculated once all admissions up to sanctioned strength including SAQ are completed. To complete the shortfall count from SC/ST/OBC-NCL list, KV can select the applicants in Priority Category 1-6 of SC/ST/OBC-NCL as applicable till the Shortfall count become 0 for each Social Category.
- (viii) The live broadcast of the lottery is to be arranged for parents using Facebook and YouTube Live of KV concerned. A procedure on how to do streaming of Facebook and Youtube live is attached in the mail.
- (ix) If multiple registration forms are submitted for the same child in the same Kendriya Vidyalaya, only the last application will be considered in admission process.
- (x) Once the lotteries have been conducted it can be uploaded to the respective KV Website. The access to upload section of KV website will be staggered on 23.06.2021 looking into heavy load of data upload and parents visit to Websites. The access will be allowed for 1-hour duration to distribute the website load as per the following schedule:

Region Name	Website Upload Schedule
Dehradun, Jaipur, Mumbai, Raipur	11:30 am - 12:30 pm
Delhi, Hyderabad, Silchar, Varanasi	12:30 pm - 01:30 pm
Ahmedabad, Bengaluru, Bhopal, Tinsukia	01:30 pm - 02:30 pm
Agra, Bhubaneswar, Kolkata, Ranchi	02:30 pm - 03:30 pm
Chandigarh, Ernakulum, Gurugram, Guwahati	03:30 pm - 04:30 pm
Chennai, Jabalpur, Jammu, Lukhnow, Patna	05:00 pm - 06:00 pm

It is requested once again to adhere the time schedule for smooth performance of portal/websites.

Yours Faithful

Pallavi Sharma

Assistant Commissioner (Acad)

**Copy to**

- PS to Commissioner, KVS
- PS to Addl. Commissioner (Acad)
- PS to Joint Commissioner (Acad)

Admission process for the session 2021-22 started in the 4<sup>th</sup> Week of March, 2021. However, due to unprecedented surge in COVID-19 cases, the declaration of lists for admission was postponed. Now the admission process is being resumed and the revised schedule is being notified as under for registration and declaration of admission lists.

प्रवेश के लिए संसोधित समय-सारणी

REVISED SCHEDULE FOR ADMISSION

क्र.सं. S.No	विषय- वस्तु CONTENTS	निर्धारित तिथियाँ SCHEDULED DATES
1	<p>(a) सभी पंजीकृत विद्यार्थियों की चयनित एवं प्रतीक्षित सूची का प्रदर्शन Declaration of provisional select and waitlist of registered candidates.</p> <p>(b) चयनित उपरोक्त जारी सूची के अनुसार विद्यार्थियों के प्रवेश का आरंभ निम्न क्रम में: (i) शिक्षा के अधिकार के अंतर्गत चयनित (ii) सेवा श्रेणी वरीयता क्रम श्रेणी I एवं II में से चयनित (iii) उपरोक्त में शामिल आरक्षित कोटे में भरी सीटों के बाद रिक्त सीट पर प्रवेश Admission of eligible candidates of selected list in following order: (i) RTE (ii) From Service Priority Category (I and II) only (iii) Shortfall of Reservation Quota after admission in (i) and (ii) above</p>	<p>1<sup>st</sup> list on 23.06.2021 (Wednesday)</p> <p>2<sup>nd</sup> list on 30.06.2021 (Wednesday) (if seats remain vacant)</p> <p>3<sup>rd</sup> list on 05.07.2021 (Monday) (if seats remain vacant)</p>
2(i)	<p>सेवा श्रेणी वरीयता क्रम में चयनित विद्यार्थियों की सूची का प्रदर्शन एवं प्रवेश यदि आरक्षित वर्ग की सीटों को सुरक्षित रखते हुए सीटें रिक्त हों। Declaration of provisional select list of candidates as per priority service category for unreserved seats, if any (keeping the left over reserved seats blocked).</p>	<p>02.07.2021(Friday) to 06.07.2021(Tuesday) (4 days)</p>
2(ii)	<p>शिक्षा के अधिकार के अंतर्गत एवं अनुसूचित जाति/ जनजातीय, अन्य पिछड़ा वर्ग (NCL) प्रवेश हेतु दूसरी अधिसूचना (कक्षा-I), यदि पर्याप्त आवेदन पत्र प्राप्त ना हुए हों तो (Offline) Extended date for Second Notification for offline Registrations for admission to be made under RTE Provisions, SC/ST and OBC (NCL) if sufficient applications not received in online mode.</p>	<p>Notification on 08.07.2021 (Thursday) Registration from 08.07.2021(Thursday) to 12.07.2021(Monday) Display of list and Admissions 13.07.2021(Tuesday) to 16.07.2021(Friday)</p>



3	कक्षा द्वितीय तथा आगे की कक्षाओं के लिए सूची जारी करना Declaration of list of class II onwards.	24.06.2021 at 4:00 PM (Thursday) (If not declared yet)
4	कक्षा द्वितीय तथा आगे की कक्षाओं के लिए प्रवेश। Admission for class II onwards.	25.06.2021(Friday) to 30.06.2021(Wednesday)
5	कक्षा-XI को छोड़कर अन्य सभी कक्षाओं के प्रवेश की अंतिम तिथि। Last date of admission for all classes except class XI.	31.08.2021.(Tuesday)
6	के. वि. के छात्र/ छात्रा : कक्षा-XI में प्रवेश के लिए पंजीकरण For KV students: Registration for admission in class XI.	Within 10 days after declaration of class X results
7	के. वि. के छात्र/ छात्रा: कक्षा XI की प्रवेश सूची जारी करना एवं प्रवेश KV students: Display of admission list & admissions for Class-XI.	Within 20 days after declaration of class X results.
8	नॉन के. वि. के छात्र/छात्रा: कक्षा-XI में प्रवेश के लिए पंजीकरण प्रवेश सूची जारी करना एवं प्रवेश ( रिक्तियों होने की स्थिति में) Non-KV students: Registration, display of admission list & admissions in class XI (Subject to availability of vacancies)	After the admissions of KV students in class XI.
9	कक्षा-XI के प्रवेश की अंतिम तिथि। Last date of admission for class - XI.	30 days from the date of declaration of class-X results by CBSE.

**Note: -**

- समस्त पंजीकृत बच्चों की सूची, प्रवेश- योग्य बच्चों की सूची, प्रवेश के लिए अंतिम चयनित बच्चों की श्रेणी-वार सूची, प्रतीक्षा-सूची व उत्तरवर्ती सूचियों को संबंधित केन्द्रीय विद्यालय के सूचनापट्ट पर प्रदर्शित करने के साथ- साथ विद्यालय की वेबसाइट पर देना अनिवार्य है।

List of children registered, list of eligible children, category-wise list of provisionally selected children, waiting list and subsequent list to be compulsorily displayed on the web-site of the Kendriya Vidyalayas concerned, in addition to display on School's Notice Board.

- यदि पंजीकरण हेतु निर्धारित प्रारम्भिक/ अंतिम तिथि को कोई सार्वजनिक अवकाश का दिन है, तो अगला कार्य दिवस स्वीकार्य होगा।

If any of the dates happens to be a public holiday the next working day shall be treated as opening/closing dates.